

**Occupational Information Development Advisory Panel
Teleconference Meeting**

Wednesday, December 7, 2011

12:00 p.m. to 2:00 p.m. EST

Agenda

12:00 p.m. EDT

Call to Order

Poll of Members

Leola Brooks, *Designated Federal Officer*
Social Security Administration

Welcome and Review of Agenda

Mary Barros-Bailey, Ph.D., *OIDAP Chair*

Chair's Report

Mary Barros-Bailey, Ph.D., *OIDAP Chair*

Director's Report

Sylvia E. Karman, *Director*
Office of Vocational Resources Development
Social Security Administration

Subcommittee Reports

- Job Analysts Subcommittee, Deborah Lechner, PT MS, *Panel Member*
- Sampling Subcommittee, H. Allan Hunt, Ph.D., *Panel Member*
- Taxonomy/Instrumentation Subcommittee, Shanan Gwaltney Gibson, Ph.D., *Panel Member*
- User Needs and Relations Subcommittee, Janine Holloman, *Panel Member*

Administrative Business

- Review of September 2011 Quarterly Meeting Minutes
Mary Barros-Bailey, Ph.D., *OIDAP Chair*

2:00 p.m. EDT*

Adjourn

Leola Brooks, *Designated Federal Officer*

**The meeting will adjourn at the conclusion of all Panel business.*